**H2020 “Project outline”**

*This document is intended as a summary of your project idea/proposal.   
Complete the parts you can, leave the others blank!*

*The completion of this outline should be done in close collaboration with the EU advisers at your institution (if these exist). The outline should be forwarded to the NCP at the Research Council only if additional clarification is required.*

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| --- | --- | --- |
| **Basic idea:** Concise description (no more than 3 lines!) summarising the basic idea of the project. (This should answer the question: “Tell me in 10 seconds what your project is about”). | |  |
| **Objectives:** Describe briefly what you are trying to achieve in the project (Why run this project?) | | **WHY** run the project ? |
| **Key Results:** What concrete results will be produced within the project itself? | **WHat** shall be made by the project ? |
| **Impact:** Describe what will be made possible when the project has delivered its results and achieved its objectives and these can be taken into use (outside and after the project). | **WHo** may use the results (outside project) ? |
| **European Dimension:** Why is it important to perform the project as a co-operation at a European level? |  |
| **Work Programme topic(s)** List the number (eg. ICT) of the one topic in the work programme that your are addressing  What are open questions?  Clarifying questions to the topic text? |  |
| **Consortium/partners:** How does the consortium comply with the announced project type (funding scheme) ?  Who is the coordinator (if not yourself)  HAVE (names of definite partners),  MIGHT HAVE (names of likely partners)  NEED (types of organisations the project needs). |  |
| **Contact:/Role in the project** Contact person within your organisation  (name+email+phone)  What role in the project are you aiming at  (Coordinator/partner)? |  |

**About the “project outline" check[[1]](#footnote-1)**

Its purpose is to provide:

* A concise *summary* of key information about an EU project idea or concrete initiative to develop a proposal.
* Simple *basis for further technical discussion*, either within your organisation or with potential partners when building a consortium.
* Support for *internal* *decision making*: is the proposal idea good enough to deserve the investment of time and effort needed to develop it further?
* Simple basis for discussions with the NCP
* Basis for some *parts of the proposal* text itself.

About filling in the form:

* *Keep it short.* If you find yourself writing lots of text for any of the sections, you have missed the point about what it’s supposed to be for.
* If you have nothing to say for some of the sections, *leave them blank.* (But if you have little or nothing to say for *many* of the sections, maybe it’s a sign that your ideas need to be matured drastically?).

1. Thanks to SINTEF for letting The Research Council use their previous work on the "one pager" as a template for this "pre-proposal check". [↑](#footnote-ref-1)